

Agenda Worksheet

Submit completed worksheet to:
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular ☒ Time Requested: _____ Meeting Date: January 7, 2025

OR

Consent ☐

Contact Person/Department: Angela Davis / County Administration Phone: 530-842-8005

Address: 1312 Fairlane Rd, Suite 1

Person Appearing/Title: Angela Davis / County Administration Officer

Subject/Summary of Issue:

Due to Siskiyou County's potential for severe weather events throughout the year, requests for warming and/or cooling shelters from incorporated cities have occurred. Staff is seeking Board direction with regards to the level of assistance the County may provide to the incorporated cities and/or unincorporated areas of the County. Assistance may include; County providing full assistance, partial assistance, or no assistance. Levels of assistance may include one or all the following: County providing shelter location, County providing employees to staff the shelters, County providing supplies, etc.

Reviewing recent shelter operations, the average cost to the County to operate a four-day shelter is approximately \$11,000 which includes administration, setup, breakdown, staffing and supplies.

If it is the Boards desire for the County to provide a certain level of assistance to a city's request for a warming and/or cooling shelter and/or to the unincorporated areas of the County, an Integrated Shelter Plan will be prepared and brought before the Board for review and approval.

Financial Impact:

NO ☒ Describe why no financial impact: Presentation and staff direction only

YES ☐ Describe impact by indicating amount budgeted and funding source below

Amount: _____
Fund: _____ Description: _____ Org.: _____ Description: _____
Account: _____ Description: _____
Activity Code: _____ Description: _____

Local Preference: YES ☐ NO ☐

For Contracts – Explain how vendor was selected:

Additional Information:

Recommended Motion:

It is recommended the Board provide direction to staff regarding the Boards desire of the specific level of County assistance with incorporated cities warming and cooling shelter requests and/or assistance to the unincorporated areas of the County.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) _____ Quantity: _____

Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.